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**FIRE DEPARTMENT**

**MEMORANDUM**

TO: Gregg Mandsager, City Administrator  
Fran Donelson, Administrative Secretary

FROM: Jerry Ewers, Fire Chief

DATE: September 13, 2010

SUBJECT: City Council Agenda Item – Purchase New Ambulance Chassis

**INTRODUCTION:**

As part of the FY 10/11 budget, the City Council approved \$ 85,000 for an ambulance refurb. Prior to refurbing an ambulance a new chassis needs to be purchased. At this time we are requesting that City Council approve the purchase of an ambulance chassis from Krieger Motor Company so the refurb can take place this fiscal year.

**BACKGROUND:**

The Muscatine Fire Department has been refurbishing ambulances instead of purchasing new ambulances, which is a cost savings of approximately \$ 30,000 on each ambulance replacement. A refurb consists of removing the box from the old chassis and placing the old box on a new ambulance chassis. The ambulance box compartment can only be utilized twice, once on the original chassis and one more time as a refurb on a new chassis. Specs were sent out to several dealerships and we received the following four (4) bids.

West Branch:	\$ 27,074.00
Mincer Ford:	\$ 26,327.00
Krieger's:	\$ 26,224.00
Shottenkirk:	\$ 26,081.46

According to City policy, local vendors whose bid is within 2% of the lowest qualified bid can be awarded the contract. On the basis of that provision, I recommend that the purchase of the ambulance chassis be made from Krieger Motor Company for \$26,224.00.

**RECOMMENDATION/RATIONALE:**

The Muscatine Fire Department is requesting that City Council approve the purchase of a 2011 Ford E-450 ambulance chassis from Krieger Auto Group for \$ 26,224.00.